

“If you’re looking for a job, you need this book. And now for a confession: After reading it, I tweaked my own résumé!” —DOUG HIRSCHHORN, Ph.D., executive performance coach and author of *Street Smarts*

CAN I WEAR MY NOSE RING TO THE INTERVIEW?

A CRASH COURSE IN FINDING, LANDING, AND KEEPING YOUR FIRST REAL JOB

- Clean Up Your Online Act
- Network More Effectively
- Write a Forceful Résumé—or Two (But
- Never List Your GPA)
- Prepare Your Elevator Speech
- Get a Professional E-mail Address
- Think Hard About Your “Strength and Weakness” Answer
- Keep Your Skeletons in the Closet
- Perfect Your Handshake
- What to Say Before “I’ll Take It!”

ELLEN GORDON REEVES

